

Patient representative of the National Diabetes Audit (NDA) advisory groups

England and Wales

About the volunteering role of patient representative on the NDA advisory groups

The [NDA is a national clinical audit](#). It measures the effectiveness of diabetes healthcare against NICE Guidelines (National Institute for Health and Care Excellence), which stipulate what good care looks like. The NDA collects and analyses data from GPs, specialist services and hospitals in England and Wales about the care that people with diabetes receive. [Reports are published](#) for a range of stakeholders to use in order to drive changes and improve the quality of diabetes services and health outcomes for people with diabetes. Since it started in 2003, the NDA audit programme has evolved to include inpatient care, pregnancy, foot care and transition from paediatric to adult services.

There is now a new audit looking at the care received by people at risk of diabetes and at the NHS diabetes prevention programme. The [2018-2019 report](#) was published in November 2020.

The advisory group for each audit is made up of diabetes healthcare professionals, people living with diabetes and the audit project team. In your role, you will provide a patient perspective on the development of the audit and its findings. This is a challenging role, which involves reading detailed technical reports and influencing at a high level. You'll be discussing what questions to ask or data to collect as part of the audit, how to display the findings for maximum clarity and impact, and agreeing the recommendations coming out of the audit report. You'll need to be confident in reviewing data as well as sharing your views on what's important in diabetes care, what works well and what can be improved based on your experience of healthcare services.

Most of the advisory group meetings take place virtually via Microsoft Teams videoconference.

You will also be part of NDA Patient Representative Group, which brings together the lay members of all the advisory groups across the NDA programme. You will represent the views and experiences of people living with diabetes.

Main tasks and activities

- Attend meetings of the relevant NDA Advisory Group and participate fully in meetings and in any requests for input or views between meetings.
- Attend meetings of the NDA Patient Representative Group, which brings together the patient representatives from the different NDA work streams. Participate fully in these meetings and in any request for input or views between meetings.
- Read papers related to meetings well in advance of the meetings and ask for help with anything that is not clear.
- Seek views of, and network with, other people living with diabetes
 - through mechanisms such as: your local voluntary group; other community organisations; local diabetes planning group; other public involvement forum or local networks; or through social media groups

- Be prepared to voice opinions and contribute to discussions constructively
- Respect confidentiality as appropriate
- Help develop user-friendly versions of audit reports and patient information by providing feedback on draft documents
- Participate in training and other activities as agreed

Time commitment

Attendance is required at:

- the meetings of the relevant NDA advisory group held face-to-face (once a year) and by videoconference (approx. four times a year)
- the face-to-face meetings of the NDA Patient Representative Group (approx. twice a year).

Note: all meetings are currently held by videoconference until further notice due to the COVID-19 situation.

Reading papers and commenting by email between meetings is required.

Face-to-face meetings are held in central London. Travel expenses will be reimbursed in line with Diabetes UK's volunteer expenses policy.

The NDA is funded until June 2022. Members would be expected to commit to be involved for that period of time.

About you

We are looking forward to receiving your application if you:

- live in England or Wales
- are at risk of developing diabetes and have been referred to the NHS diabetes prevention programme
- have the ability to communicate with people who may have different perspectives and experiences
- have experience of expressing yourself in meetings and the ability to participate constructively and challenge where necessary
- have a commitment to representing the concerns and views of the wide range of people living with diabetes
- are able to network with other people living with diabetes and seek their views
- are willing to learn and to seek clarification when required

What Diabetes UK can offer you

- Information and materials to help you in your role
- An induction session
- Further training, guidance and support as appropriate
- Reimbursement of agreed out of pocket expenses incurred while carrying out activities on behalf of the NDA e.g. travel